

STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS

ADDENDUM NO. 1

FOR

SOUTH TSA CHECKPOINT
KAHULUI AIRPORT
KAHULUI, MAUI, HAWAII

STATE PROJECT NO. AM1095-10
AIP PROJECT NO. 3-15-0006-##

AUGUST 15, 2023

The following is provided for information:

A. PRE-BID MEETING MINUTES

The August 3, 2023 Pre-Bid Meeting Minutes and attendance sheet are provided for information.

B. RESPONSES TO WRITTEN QUESTIONS

Question 1: When does bidder registration need to be submitted?

Response: For bidder registration form, you need to be registered as a bidder, it is not specified if it needs to be submitted before the bid opening, however, it is in bidder's best interest to get it submitted as soon as possible. Any DBEs that are going to be used for the project need to be certified before bid opening.

Please acknowledge receipt of this Addendum No. 1 by recording the date of its receipt in the space provided on Page P-4 of the Proposal.

Ford Fuchigami

FORD N. FUCHIGAMI
Deputy Director of Transportation for Airports

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS**

PRE-BID CONFERENCE ATTENDANCE LIST

DATE: August 3, 2023 **TIME:** 10:32 AM – 10:55 AM HST

LOCATION: Microsoft Teams

PROJECT: South TSA Checkpoint
Kahului Airport, Kahului, Maui
State Project No. AM1095-10

SUBJECT: Pre-Bid Conference

I. ATTENDEES

- | | | |
|-----|--------------------|---------------------------------------|
| 1. | Adam Tolentino | DOT-A |
| 2. | Daryl Yokomizo | DOT-A |
| 3. | Ed Ramos | DOT-A |
| 4. | John West | DOT-A |
| 5. | Daniel Williams | DOT - Office of Civil Rights |
| 6. | Reagan Anderly | DOT-A |
| 7. | Aron Oshio | Goodfellow Bros. |
| 8. | Austin Fricke | Goodfellow Bros. |
| 9. | Brad Espedal | Arita Poulson General Contracting LLC |
| 10. | Brandy Cajudoy | Cajudoy Construction |
| 11. | Ericson Cajudoy | Cajudoy Construction |
| 12. | Danielle Kornfeind | DTK Environmental |
| 13. | Ed Schiek | Arita Poulson General Contracting LLC |
| 14. | Bill Fink | Hensel Phelps |
| 15. | James Beauchamp | Low Voltage |
| 16. | Kalani Kauaihilo | Arita Poulson General Contracting LLC |
| 17. | Katrina Belisario | Nan, Inc. |
| 18. | Kenton Beal | Enpro Environmental |
| 19. | Kyle Wang | KYA Design Group - DOR |
| 20. | Leif Sjostrand | Goodfellow Bros. |
| 21. | Steve Pawlak | Goodfellow Bros. |
| 22. | Tyson | Valentin Construction |
| 23. | Val Ernst | Pacific Roofing & Waterproofing |
| 24. | Valentin Lopes | Valentin Construction |

**STATE OF HAWAII
DEPARTMENT OF TRANSPORTATION
AIRPORTS**

PRE-BID CONFERENCE MEETING MINUTES

DATE: August 3, 2023 **TIME:** 10:32 AM – 10:55 AM HST

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Kahului Airport, Kahului, Maui
State Project No. AM1095-10

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I. GENERAL DISCUSSION

1. Introductions – State PM, Design Consultant
2. Purpose: This meeting is to briefly describe the project scope of work and to note several key milestones and general discussion items. If there is a conflict between what is stated in this meeting and the bid documents, the bid documents shall govern.
3. This project is advertised in HlePRO. Bidders are to register and submit bids through HlePRO only. The complete Proposal and proposal forms (pages P-1 through P-32) shall be uploaded into HlePRO prior to the bid opening deadline. These forms can be found in Part 0.B of the project specifications. Failure to submit all pages shall result in rejection of the bid. Refer to Special Provisions Section 2.8 for further information.
4. All attendees on the conference call shall email their contact information (name, company, phone number, and email) to the State Project Manager (SPM), Mr. Daryl Yokomizo, at daryl.k.yokomizo@hawaii.gov. This information will be used to generate the pre-bid meeting attendance sheet, which will be included with the meeting minutes. A copy of the meeting minutes will be issued through an addendum in HlePRO.
5. All Requests for Information (RFI) and Substitution Requests must be received in writing by the SPM via email at daryl.k.yokomizo@hawaii.gov no less than 17 calendar days before the bid opening, not including the bid opening date. Any RFIs and Substitution Requests received after the deadline will not be addressed. Verbal RFIs will not receive a response.

6. The State reserves the right to reject any or all proposals and to waive any defects in said proposals for the best interest of the public.
7. Brief description of the scope of work.

The scope of work consists of the construction of a two-story building consisting of ground level tenant shelled space with building support spaces and a second level / concourse level Transportation Security Administration (TSA) security screening checkpoint and support spaces. The building will connect to adjacent existing concourse building on the concourse level. Scope of work includes but not limited to, the following: site improvements, mechanical system, Direct Digital Control System, plumbing system, electrical system, fire protection systems, electrical system, lighting, fire alarm system, Public Address system, Flight Information Display System, telecommunication system, lighting, CCTV system, and Access Control systems. The project is anticipated to achieve LEED Silver, please refer to the specifications for project LEED requirements.

The scope of work also includes enclosing and air conditioning of the existing TSA checkpoint located adjacent to the existing Check-In lobby.

Civil work includes grading, site drainage, water lines including fire protection, domestic water and irrigation water, sewer lines, concrete sidewalk, asphalt concrete work, and pavement markings.

Architecturally, the two-story building has exterior finishes including but not limited to, floor-to-ceiling structural-sealant glazed aluminum curtain wall system, cement plaster walls and ceiling, ceramic tile walls, aluminum column covers and exterior linear metal ceiling. Interior finishes include but not limited to, linear metal ceilings, gyp board ceiling, aluminum column covers, acoustical ceiling and wall panels, painted gyp wall, ceramic tile walls, high pressure laminate wall panels, sealed concrete floor, polished concrete floor, epoxy coated concrete floor, carpet tiles, and resilient tiles.

Structurally, the two story-building is framed with structural steel beams and columns with long span open web steel joists over the screening area of the checkpoint.

Mechanical system scope includes providing chilled water AHUs to serve the two-story checkpoint building the existing TSA checkpoint. AHU to be connected to airport's chilled water system.

Electrical system includes installation of new primary electrical feeders interior electrical distribution systems, general use receptacles, integrated fire alarm system, exterior and interior lighting systems. Installation of a complete standalone emergency generator with sound attenuated and outdoor enclosure.

This is a general description of the scope of work, there are also landscape work, telecom work, plumbing work, electronic security work, please refer to plans and specs for complete scope of work.

This is an active operating airport, the contractor shall conduct all operations in a manner that will cause no interference with normal airlines and airport operations and will be required to work with airport and airlines to minimize disruptions. The project will be phased, and that the enclosure and air conditioning of existing checkpoint cannot start until the new two-story checkpoint building is completed and operational. Reference the construction phasing plans in the drawings. Bidders are asked to separate the cost for the work at existing checkpoint. Reference proposal schedule.

8. This is a State project utilizing FAA funds. Prospective bidders are reminded to comply with all federal requirements, such as using the correct federal wage rates and labor classifications.
9. Additionally, bidders are reminded to comply with federal provisions included in Part 0.E Required Federal Airport Improvement Program (AIP) Contract Provisions of the project specifications.
10. The Disadvantaged Business Enterprise (DBE) goal for this project is 8.7%. All bidders must email the completed DBE forms, included in Part 0.F of the project specifications, to the SPM at daryl.k.yokomizo@hawaii.gov by 4:30 pm Hawaii Standard Time (HST), 5 calendar days after bid opening. Failure to provide these documents by the specified deadline shall be cause for rejection of the bid.

Policy of the State of Hawaii, Department of Transportation's (HDOT) DBE Program:

To ensure equal opportunity and non-discrimination in the award and administration of United States DOT-assisted contracts. Contractors shall take all necessary and reasonable steps in accordance with the regulations (49 CFR, Part 26) to ensure that DBE's have an equal opportunity to compete for and perform on contracts.

DBE Goal for this project: **8.7%**

- Be sure to document discussions, phone calls, faxes or memos relating to your efforts in meeting the DBE goal.
- DBEs must be certified by the bid opening date.
- DBE subcontractors, manufacturers, suppliers, trucking companies and any second tier subcontractors shall be listed on the respective DBE forms in order to receive credit.

The following forms are due by the close of business (i.e. 4:30 pm HST) five (5) days after bid opening:

1. **DBE Confirmation and Commitment Agreement.** This form must be **signed by the bidder/offeror and each DBE** subcontractor, manufacturer, supplier, or trucking company and submitted to the Project Manager. Information to be provided on the form shall include, among other things, the project number, the DBE's NAICS codes, description of work, bid items with corresponding price information, prime contractor name and contact information DBE name and contact information and subcontractor name and contact information if the DBE is a second tier subcontractor.

To count toward meeting a goal, each DBE firm must be certified in a NAICS code applicable to the kind of work the firm would perform on the contract.

2. **DBE Contract Goal Verification and Good Faith Efforts (GFE) Documentation for Construction.** List the dollar amount of all subcontractors, manufacturers, suppliers, and trucking companies (both DBE and non-DBE firms). Bidder/offeror must also list the DBE project goal on this form. The bidder/offeror must submit documentation demonstrating how the DBE goal was met or how the bidder/offeror attempted to meet the goal if the goal was not met. This documentation shall include quotations for both DBE and non-DBE subcontractors when a non-DBE is selected over a DBE for the project.

Documentation of good faith efforts is required irrespective of whether the bidder/offeror met the DBE project goal.

The above forms must be complete and provide the necessary information to properly evaluate bids/proposals. Failure to provide any of the above shall be cause for bid/proposal rejection.

In determining calendar days, the day from which the period begins to run is not counted, and when the last day of the period is a Saturday, Sunday, or Federal or State holiday, the period extends to the next day that is not a Saturday, Sunday, or holiday.

- Calculation of the DBE contract goal for this project is the proportionate contract dollar value of work performed, materials, and goods to be supplied by DBEs. DBE credit shall not be given for mobilization, force account items and allowance items. This DBE contract goal is applicable to all the contract work performed for this project.

DBE contract goal percentage = Contract Dollar Value of the work to be performed by DBE subcontractors and manufacturers, plus 60% of the

contract dollar value of DBE suppliers, divided by the sum of all contract items (sum of all contract items is the total amount for comparison of bids less mobilization, force account items, and allowance items).

The Department shall adjust the bidder's/offeror's DBE contract goal to the amount of the project goal if it finds that the bidder/offeror met the goal but erroneously calculated a lower percentage. If the amount the bidder/offeror submits as its contract goal exceeds the project goal, the bidder/offeror shall be held to the higher goal.

- In the bid documents, be sure to refer to DBE Requirements section and pay special attention to Section VIII. Demonstration of Good Faith Efforts for Contract Award, which summarizes the kinds of efforts that will be considered demonstrative of good faith efforts.
- All federally funded projects awarded after October 1, 2017 are required to use the Certification and Contract Compliance Management System program, an online payment tracking system. This project will be required to use the Certification and Contract Compliance Management System program. HDOT OCR will work with the Project Engineer and selected bidder to get the contract information to create a contract record for the project. Subcontractors, suppliers, manufacturers, trucking companies, etc. that are selected to work on this project are expected to log in (on a regular basis) and indicate if payment was prompt and provide all required information.
- **BIDDER REGISTRATION FORM.** All firms bidding or quoting on DOT projects, including vendors, subcontractors, manufacturers, truckers, etc., must register as a bidder. Certified DBEs are automatically registered as a bidder with the HDOT.
Bidder Registration Form can be found at:
<https://hidot.hawaii.gov/administration/files/2019/03/Bidder-Registration-Fillable-Form.pdf>
- Be sure to check the DBE Directory online at:
<https://hdot.dbesystem.com/> to ensure the DBEs listed are certified.
- Please note, the most efficient and consistent way to disperse information regarding the due date and submission of DBE forms is at the pre-bid meeting and during the RFI process.

11. Key Milestone Dates:

- Deadline to submit bids is **September 15, 2023, at 2:00 PM Hawaii Standard Time (HST)**. The complete bid Proposal shall be uploaded into HlePRO prior to bid opening date and time. All other required confidential and proprietary documents shall be uploaded separately. Failure to upload the bid Proposal into HlePRO shall be grounds for the rejection of the bid. Bids received after said due date and time shall not be considered..

- **August 29, 2023, at 2:00 PM HST** is the deadline to submit RFIs and Substitution Requests in writing to the SPM.
 - Deadline to submit **DBE forms** is **September 20, 2023, at 4:30 PM HST**. DOT's server timestamp will determine if your submission was submitted on time, not the time stamp shown in your outbox.
12. To be eligible for award, bidders must possess a valid State of Hawaii General Building "B" license prior to the award of the contract.
 13. The GENERAL PROVISIONS dated 2016 applicable to this project are available on the internet at: <http://hidot.hawaii.gov/administration/con/>.
 14. Project duration is **580** calendar days from the date indicated in the Notice to Proceed from the State.
 15. Liquidated damages in the amount of **\$10,000.00** per calendar day for failure to complete project in the time stated above.
 16. All changes to the bid documents will be issued through an addendum. Bidders are reminded to acknowledge receipt of any addendum(s) on page P-4 of the Proposal.
 17. Portions of the work are within the Airport Operations Area (AOA), and project staging areas are subject to security requirements. Due to heightened security requirements, there are new security procedures in place. The contractor shall ensure that all access gates are secured at all times. Under no circumstances shall tools, equipment or materials be left in areas where the public can gain access to these items. Other security requirements are stated in Specification Section 01565 Security Measures.
 18. A security plan shall be submitted within 14 calendar days after award of the contract as specified in Paragraph 1.03 of Specification Section 01565 Security Measures.
 19. Subject to approval from the Airport District Manager (ADM), access to the airport will be limited through a determined access route(s)/points. All vehicles entering the Airport Operations Area (AOA) are subject to search.
 20. Subject to availability of space and approval by the Airport District Manager, parking may be made available at designated parking spaces for vehicle parking. The General Contractor shall submit the parking request to the Airport Manager through the SPM for review. The SPM will verify the list against the General Contractor's approved subcontractor list and forward it to the Airport Manager for approval. Upon approval by the Airport Manager, two (2) temporary parking passes per subcontractor and (3) passes for the General Contractor will be issued at no charge. At the Airport Manager's

discretion, the parking passes are good for either (3) months or six (6) months and must be renewed before the passes expire.

All passes will be signed out and become the responsibility of the General Contractor. The General Contractor will distribute the parking passes among their subcontractors.

21. Pending the availability of space on airport property, the State will issue a Revokable Permit to the Contractor for the use of the space, assessed at a monthly fee of \$25 for each Revokable Permit issued, to be used specifically for a field office and/or storage of materials and equipment. Since space on airport property is extremely limited, the State does not guarantee that the space provided to the Contractor will be in close proximity to the project site. The State will make every effort to provide the Contractor with space on airport property, however, should the State determine that no space is available for such use(s), the responsibility shall then be on the Contractor to find space outside of airport property. Staging areas shall be secured at all times.
22. Working hours shall be as defined in Specification Section 01010 Description of Work and in the construction phasing plans.
23. Billings must be submitted on a monthly basis throughout the course of the project (federal requirement).
24. Requests for AOA badges, AOA stickers, ramp licenses, etc. shall be submitted within 14 calendar days after award of the contract.
25. A site visit **WILL NOT** follow the Pre-Bid Conference and **NO** site walks will be accommodated during the advertising and bidding period.
26. The bid plans include airport security system drawings that contain sensitive security information. The Electrical Security System sheets are not included in the bid plans. Bidders that are interested in obtaining the Electrical Security System sheets shall complete and sign the "Confidentiality and Non-Disclosure Agreement" form, "Request for Airport Plans and CAD/Computer Graphics Data" form, and "Recipient's Indemnification Clause" form as provided in the Specifications. The Requestor shall email a scanned copy of the completed signed forms to the SPM. Refer to the Notice to Bidders for further information.
27. The State intends to issue the Notice to Proceed for the Project immediately after execution of the contract.

II. QUESTIONS

1. Question: When does bidder registration form need to be submitted?
Response: for bidder registration form, you need to be registered as a bidder, it is not specified if it needs to be submitted before the bid opening, however, it is in bidder's best interest to get it submitted as soon as possible. Any DBEs that are going to be used for the project need to be certified before bid opening.